

Strata Owner Details Form

Under the Strata Titles Act you are required to notify the Strata Company of your up to date contact details.

So that we can improve our communications with you, please fill out your contact details and return to our office either by Post or Email.



Level 10/12 St Georges Terrace
Perth WA 6000
Email: strata@svnperth.com

1. Strata Scheme Details		
Strata Plan Number:	Lot#:	Unit#:
Building Address:		

2. Proprietor/s Details - In the case of co-proprietors please list all details as per title.	
Name:	
Home Address:	
Primary Email Address:	
Home Phone:	Emergency Contact:
Mobile Phone:	

PLEASE NOTE: ALL NOTICES AND LEVIES ARE NOW EMAILED TO PROPRIETORS UNLESS POST IS CHOSEN

3. Delivery Method - Please tick your preferred delivery method for notices and levy correspondence.		
Type	Method (select one only)	Recipient (select one only)
General & Meeting Correspondence	Email <input type="checkbox"/> Post <input type="checkbox"/>	Owner (s) <input type="checkbox"/> Managing Agent <input type="checkbox"/>
Levy & Utility Invoices/Reminders	Email <input type="checkbox"/> Post <input type="checkbox"/>	Owner (s) <input type="checkbox"/> Managing Agent <input type="checkbox"/>

4. Managing Agent's Details (if applicable)
Managing Agent:
Work Phone:
Postal Address:
General Email Address:

5. Tenancy Details (if applicable)	
Tenant/s Name:	
Mobile:	Phone:
Email Address:	
Lease Expiry Date:	

PLEASE NOTE: As per Schedule 1 By-Laws of the Strata Titles Act (1985) (1.1(a)) An Owner must:

notify the strata company forthwith upon any change of ownership, including in the notice an address of the owner for service of notices and other documents under this Act; and if required in writing by the strata company, notify the strata company of any mortgage or other dealing in connection with his lot, including in the case of a lease of a lot, the name of the lessee and the term of the lease.