

## STRATA OWNER DETAILS

Under the Strata Titles Act you are required to notify the Strata Company of your up to date contact details. So that we can improve our communications with you, please fill out your contact details and return to our office either by Post or Email

**Post To:** Level 10,12 St. Georges Terrace Perth WA 6000

**Email To:** info@svnperth.com

Strata Plan: \_\_\_\_\_ Lot Number: \_\_\_\_\_ Property Address: \_\_\_\_\_

Proprietors Name/s: \_\_\_\_\_

Proprietors Home Address: \_\_\_\_\_

Proprietor Email Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Mobile: \_\_\_\_\_ Fax Number: \_\_\_\_\_

### PLEASE NOTE: ALL NOTICES ARE NOW EMAILED TO PROPRIETORS UNLESS POST IS CHOSEN

Email Address for Levies: \_\_\_\_\_

Postal Address for Notices: \_\_\_\_\_

Please inform us as to where your billing and correspondence is to be sent to.

If you have a Property Manager please provide us with their details below.

Please inform your Strata manager if you are to be residing at the property

### Managing Agent Details

Managing Agent: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

### Tenancy Details

Tenant/s Name: \_\_\_\_\_

Mobile: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Lease Expiry Date: \_\_\_\_\_

### PLEASE NOTE: As per Schedule 1 By-Laws of the Strata Titles Act (1985) (1.1(a)) An Owner must:

*notify the strata company forthwith upon any change of ownership, including in the notice an address of the owner for service of notices and other documents under this Act; and*

*if required in writing by the strata company, notify the strata company of any mortgage or other dealing in connection with his lot, including in the case of a lease of a lot, the name of the lessee and the term of the lease*